



## Exhibitor Rules & Regulations

### Non-Food Vendors

- Location:** River Park, Mosinee
- Date & Hours:** Wednesday, July 4th 2018 9 AM to 9 PM
- Exhibit Details:** Exhibitors are welcome to set up any time after 9 AM
- Exhibit Rate:** Exhibit Space: \$25 Members; \$45 Non Members per each 10 x 10 foot exhibit space
- New Exhibitors:** First time exhibitors must submit photos with contract to be considered. Handcrafted items will be given top priority.
- Electricity:** Electricity is extremely limited and must be requested in advance. It is secured on a first come basis.
- Reserving Space:** The investment to participate in this event is based on the number of exhibit space(s) requested. To reserve exhibit space, full payment and contract is accepted on a First Come Basis.
- Payment Methods:** Business, Certified or Personal Checks, as well as Discover, Master Card and Visa Credit Cards are acceptable forms of payments.
- Move In:** Wednesday, July 4, 2018 9:00 AM  
**Move Out:** Wednesday, July 4, 2018 9:00 PM
- Security:** Your company's personnel will be responsible for the security of your exhibit and personal items.
- Selling:** This is a selling event. The acceptance of payment for goods, services or the receipt of a deposit for future service or products is encouraged. Exhibitor is responsible for reporting & payment of all taxes collected.
- Confirmation:** Confirmation of acceptance prior to the event.

Mosinee Area Chamber of Commerce, Inc has final decision regarding acceptance or denial of exhibits. Booth subletting is not allowed. All show decisions including booth location are made by the Mosinee Area Chamber of Commerce, Inc. No protrusion of booths, exhibits, chairs, etc. in aisles. No early tear downs.

By signing this agreement you and your organization agrees to indemnify, save, keep harmless and defend Mosinee Area Chamber of Commerce, Inc, City of Mosinee, Mosinee Parks Department and its directors, officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons and for loss and damage to any property occurring in connection, or in any way incident to, or arising out of, or in connection with the activities contemplated by this contract unless caused by the intentional or grossly negligent acts or omissions of Mosinee Area Chamber of Commerce, Inc., its employees, agents or representatives.

This contract is not valid until accepted in writing, e-mail, or phone call by Mosinee Area Chamber of Commerce, Inc. **Full payment per booth must accompany all contracts. Vendors must supply your own tables and chairs.** No refunds will be given for no shows. Fees will be refunded, less a \$20.00 service charge, if booth(s) are cancelled before June 20, 2018. No fees will be returned if booth(s) are cancelled within the last two weeks prior to the event. **NOTE: Cancellations may be done by phone but no monies will be returned until confirmed in writing.**



## July 4th Exhibitor Contract

Business Name \_\_\_\_\_ Date \_\_\_\_\_

Contact \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Description of items to be sold \_\_\_\_\_

\_\_\_\_\_

I will need electricity - Very limited first come basis Yes or No

Total Due Enclosed: \$ 25.00 Members; \$45.00 Non members

Signature \_\_\_\_\_

**Please complete the following only if paying by Credit Card - Will include \$2.00 transaction fee**

Amex \_\_\_ Discover \_\_\_ MasterCard \_\_\_ Visa \_\_\_ Credit Card Number \_\_\_\_\_ Exp. Date \_\_\_/\_\_\_

Three numbers on back of card \_\_\_ Signature \_\_\_\_\_ Print Same Name \_\_\_\_\_

Name on Credit Card \_\_\_\_\_ Card Holder Address \_\_\_\_\_ Zip Code \_\_\_\_\_

All payments are made payable to: Mosinee Area Chamber of Commerce, Inc.,  
201 Main Street, Mosinee WI 54455

OFFICE USE ONLY

Received \_\_\_\_\_ Payment \_\_\_\_\_